

HISTORICAL SOCIETY OF DAYTON VALLEY
MINUTES – BOARD OF DIRECTORS MEETING

November 10, 2015

The monthly Board of Directors Meeting was held at the Dayton Valley Community Center, Dayton, NV.

Meeting was called to order at 10:40am by President Linda Clements.

Board Members present: Linda Clements, Mabel Masterman, Grace Ricci, Sheila Hodach, Phyllis King, Gretchen Arndt, Laura Tennant & Lynne Ballatore. **Others present:** Dave Dukleth, Gloria Manning, MaryAnn & Andy Sichak.

MINUTES:

- A motion was made and seconded to approve minutes of October 14, 2015 Board of Director's meeting with minor corrections. Motion passed unanimously.

TREASURER'S REPORT: TREASURER'S REPORT:

- Grace presented October 2015 Monthly Income and Expenses Report. Starting Balance: \$10,145.22, Income: \$1,760.41, Expenses: \$3082.58, Ending Balance: \$8,823.05. It was noted that \$57.00 of our income was a direct deposit from the Legislative Building. Awaiting an Allied Insurance overpayment refund being handled by Mabel. A motion was made to accept October 2015 Income/Expenses financial report as presented. Motion seconded and passed unanimously.

CORRESPONDANCE:

- Thank you letter from Data Graphics.
- Letter from former "long ago Dayton" resident currently living in Ignacio, Colorado inquiring about purchasing a DAYTON book and having it mailed to her (Mary Jeanette Barkley, maiden name was Ferguson). Mabel noted over the years the two of them have sporadically corresponded. Phyllis generously offered to personally pay for and donate the book to Mary Jeanette. Gloria Manning will mail. Mabel to let Mary Jeanette know of Phyllis's generosity.

PRESIDENT'S REPORT:

- Linda advised surgery rescheduled to December 8th.
- HSDV's been approached by Comstock Foundation requesting to use our projector for an upcoming presentation. Discussed. Jack Folmar will be attending presentation and will be responsible for projector system. A motion was made, seconded and passed unanimously to approve request.
- Closing date: Grant for further C&C restoration is due December 4th (verbal presentation will be given in March). When received, Stony Tennant, John Crowley and Linda will meet and discuss Pete Dube's report and grant request. A motion was made, seconded and passed unanimously to appoint Linda, Stony and John to be in charge of grant request on our behalf.

SECRETARY'S REPORT:

- Mabel explained why thank you letters to community supporters and member recognition efforts are so very important. She thanked the Halloween Co-Chairs, Gretchen and Lynne for timely receipt of their participants.
- List of 2016 HSDV meeting dates have been sent to Dayton Valley Community Center requesting meeting room A3.
- Outgoing board members were reminded to turn in their copies of "Traveling BOD Handbook" to the Secty.
- Updates relating to November 18th General meeting were relayed.
- Mabel asked for help locating the missing Museum copy of the Accession Book she compiled in 2006.

OTHER BOARD CONCERNS:

- Contents for Docent Manual were discussed. It was felt docents need function/operational sheets for activities associated with each venues. Mary Ann Sichak and Phyllis will address the Museum.
- Requirement quantities for supplies discussed in depth. A more accurate picture of what is actually required. Lynne and Phyllis will complete 2015 year end inventory of current supplies.
- Phyllis will continue to oversee addressing various maintenance needs: Depot property, F/J grounds and Museum.
- Earlier this year possibly selling our old books on e-bay was proposed. Discussed.
- Leak in Museum roof near supply cabinet discussed. Stony will pursue.

OLD BUSINESS/UPDATES:

- **Update: 2015 Christmas Party:** Party will be Friday evening, December 4th at Dayton Valley Community Center. Gretchen noted venue deposit waived this year. Dayton High's culinary class will cater buffet this year again. Board members were asked to review menu items and identify potential food selections. Invitations were discussed. This year our main "decoration" will be the Christmas tree. We're helping the Dayton Food Bank and asking our members to bring one wrapped Christmas gift to put under the tree. Their gift will be distributed to needy residents in our community.....younger folks clear through senior citizen category.
- **Halloween Event:** Since the committee's event debriefing had not yet occurred nothing formal was reported. However, general consensus was this event was successful again this year.
- **Copier replacement issue:** A motion was made, seconded and approved unanimously to spend up to \$300.00 and replace the Museum copier (which is not repairable) and purchase a "small business" black & white laser copier.
- **Acceptance of recently Accessioned item list:** Much discussion centered on possibility some items may have been previously accepted. A motion was made to accept the 3 page list covering items Accessioned 8/13/15 through 10/7/15, noting that any item previously accepted but, appearing on current list, would be considered totally validated. Motion seconded and unanimously passed.
- Regarding possible acceptance of the Mineral Rapids sign, consensus was, because sign is not believed to be an original, we would not give a free HSDV membership to potential donor in exchange for the sign.
- **Status: photos including framed ones:** Policy for requests of prints (Dayton historic pictures) as adopted 6-17-15 was reviewed. Consensus was policy was clear and sufficient. However, a gate-keeping strategy is required. Laura agreed to oversee.
- **Proposed Blacksmithing program:** On behalf of Stony Tennant and himself, Andy Sichak handed the President a "Memorandum for Record" dated November 10, 2015 retracting August request asking HSDV to sponsor a Blacksmith and History training program. Board consensus: accept request. (Memorandum in file with Minutes.)

NEW BUSINESS:

- **C&C Depot key issue:** Board discussed multiple Depot door keys and a lack of key accountability, currently an out of control situation. The County is willing to replace all 7 locks with new locks/keys splitting cost approximately 50/50. HSDV's share would amount to \$325.00. Board members concurred. A motion was made to accept County offer and authorize \$325.00 be spent to rectify lock and key issues at the Depot. Motion seconded and passed unanimously. County representative and Linda will handle.

MISCELLANEOUS COMMENTS:

- In following Museum standards for storing old photos Laura asked for approval to purchase the proper supplies. A motion was made, seconded and passed unanimously to approve the purchase of Museum Quality Photo Sleeves, or the equivalent, to use when storing archived photos.
- Dave Dukleth offered to present history of early surveying methods and tools for our November History Moment which was gladly accepted.

ADJOURN: Motion made and seconded to adjourn at 1:05pm. Motion passed unanimously.

Respectfully submitted,

s/s M. E. Masterman

Mabel Masterman, Secretary

Approved by the Board: January 13, 2016

2015 Mins 11-10 BOD mtg APPROVED doc/mem