

**Historical Society of Dayton Valley**  
**BOARD MEETING MINUTES**

Wednesday, September 10, 2014 – 10:30 a.m. Open Session  
Dayton Valley Community Center

**MISSION STATEMENT**

To protect, preserve and promote the Historic Dayton Museum as well as Dayton-area history, historic integrity, heritage and culture for the education and enjoyment of present and future generations.

**WELCOME**

1. **Call to Order**
2. **Roll Call**
3. **Flag Salute**
4. **Introduction to Board Meeting Procedures:** The Board of Directors will conduct Public Comments after discussion of each agenda item, but before the Board of Directors take any action. Audience members wishing to speak regarding issues not on the agenda may do so during Public Comments scheduled at the beginning of the agenda and again at the end of the agenda. Please state your name for the record and you will have up to ten minutes to speak. HSDV Board meetings are recorded. (no action will be taken on any item until it is properly agendaized)
5. **Review and Adoption of Agenda** Mary Ann requested Item #13 – Financial Committee Update be pulled from the agenda, go back to committee for clarification and be brought back to the October Board meeting. Mabel requested Item #18 – Christmas Party be moved forward to follow #11 due to time constraints. Laura moved and Mary Ann seconded to approve the agenda with changes. The motion carried 8-0.

**PUBLIC COMMENT** There were no public comments at this time.

**CONSENT AGENDA** - *All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Directors votes on the motion unless Members of the Board or public request specific items to be discussed or deleted from the consent agenda for separate action.* Mabel moved and Jenny seconded to pull Item #6 for separate consideration. Motion carried 8-0. Mary Ann moved and Laura seconded to approve Consent Agenda. Motion carried 8-0.

6. **Minutes of August 13, 2014 Board of Directors meeting** (Attachment) Mabel moved to correct Item 14 to say “a second impartial panel of three who are not immediate past or current Board members will receive and account for all ballots returned by mail and make sure all sealed ballot envelopes are delivered to the November meeting to be tallied.” Laura seconded the motion which carried 8-0.
7. **Donation** – The Accession Committee submitted for Board acceptance a donation by Anna Forsberg (Attachment)
8. **Docent Volunteer Time and Visitors Tracking Sheet** - Form 118M for use and subsequent adaption if necessary by the Curator and Docent Group (Attachment)

**REPORTS AND COMMUNICATION**

9. **Treasurer’s Report** – Grace Ricci provided a financial report on income and expenditures from 8/1/2014 – 8/31/2014. Beginning Balance - \$7054.46, Income - \$2762.26, Expenses – \$835.17, Ending Balance \$8981.55. Mary Ann moved and Elaine seconded to approve the financial report. The motion carried 8-0.
10. **Correspondence** – Grace shared three ads that had been received. No action taken.

## 11. Directors' Reports

- Elaine - Shared example of brass plaque that Gary McElroy would like to mount on the Donna McElroy memorial bench. The bench was delivered with braces that did not fit. The replacement braces have been ordered.
- Tom - Caboose will be moved to front of property to advertise Railroad Days. It is hoped the iron fire doors from the courthouse be remounted on the courthouse. The county and Judge Vecchiarelli are working with the Society to get it done. Mike Workman has let Tom know the county will probably be able to deliver additional soil to the Depot to improve the rail bed.
- Jenny - Accessioning session took place Aug 27. Three donations were accessioned and deeds of gift have been signed and returned by donors. Jenny purchased and installed the licensed copy of Microsoft Professional Plus 2013 on the museums new computer.
- Laura – The book is coming along. Submitted a deadline Sept. 2. Final deadline is early January. While researching found a remarkable Shirley family letter about growing up in Dayton. She will share this information for the history moment at the general meeting.
- Mabel – A video radio group doing a loneliest highway story with tour set up by PET was scheduled to visit the museum and Old Town Dayton. Due to miscommunication they were unable to connect with us for the tour; IRS filings completely done. However, there may be possibly additional charges. Extension filed on wrong form may result in penalty; Mabel expressed grave concerns regarding a request for information by a member and his Board member spouse that was made directly to our insurance company and reminded everyone that there are Society sources for information that should be used rather than making inquiries on our own.

## BUSINESS

12. **2015 Board Nominations** – Mabel provided a brief update of nomination procedures and reported that the volunteers for the Ballot Preparers Panel are: Julie, Shirley, Gloria, and Barbara. The volunteers for the Election Panel are: Lynn, Marty, Mary, and Sheila.

## COMMITTEE UPDATES

13. **Financial Committee** – (Item pulled, sent back to committee for clarification.)

## EVENTS / ACTIVITIES / PROJECTS

14. **Dayton Valley Days** – Mary Ann gave an update. Confirmation was received from gold panners and the HSDV will fund \$200 for gold and the DVD Committee will fund \$100 towards the gold. Judy Kent and Mabel cleaned the firehouse and Granny for the event. Laura volunteered to give tours of the basement.
15. **Railroad Working Group Update** – Phyllis King gave an update. RRD float will be in the parade (velocipede on a trailer). Smith's donated soda at their cost. Quizno's is donating water. Donna Caldwell, guitarist and singer, is donating her talents and inviting friends to join her. Railroad bell is hung and we have a railroad whistle. There will be stew and cornbread, wine and beer, soda and water, peanuts and popcorn for sale. A train simulator on a computer will be in the depot for kids of all ages to play with. Colin or Tim Crowley will be on hand to give direction. Mabel moved and Tom seconded to approve the Railroad Days Planning Worksheet estimating expenses in the amount of \$1200. The motion carried 8-0.
16. **Annual Halloween Event** – Linda Clements reported a meeting has been set for Wednesday, Sept. 24, at the Community Center at 1:00 and will be repeated at 6:00 pm for the convenience of those who could not attend the day meeting. Contact Linda with any ideas for the event.

17. **Nevada Day Parade** – Mary Ann reported that a meeting is scheduled for next Monday night at 6:00 pm at her house. The purpose of the meeting is to decide the theme, work on the design and set dates for work parties.
18. **Christmas Party** – Gretchen will be in charge of our annual Christmas party. She will be researching venues and costs. She will poll the general membership to get a tentative idea of how much people feel they are able to spend for the event as the event should basically pay for itself. She cautioned that she will have a team and all plans should go through her. A proposal of the final plans will be presented at the November Board meeting.
19. **Agenda Planning for General Meeting** – Mabel recommended the following items be on the agenda for next week's general membership meeting: nominations, Railroad Days, Halloween Event and Nevada Day parade.

**PUBLIC COMMENTS / OPEN DISCUSSION** – Linda Adams, for clarification, distributed a supplement of the minutes of the June 2009 meeting that detailed the policy for distribution of income to the CC growth fund.

### **ADJOURNMENT**

Meeting adjourned at 12:25 pm.

*Submitted by Mary Ann Sichak, HSDV Secretary  
Approved: October 8, 2014*